Scoil Mhuire Leixlip

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19th August 2020

Dear Parent(s) / Guardian(s),

1. Please find attached **Scoil Mhuire's Covid-19 Policy**. A school's Covid-19 Policy outlines the commitment of the school to implement the Covid Response Plan and help prevent the spread of the virus. Scoil Mhuire's Covid 19 Policy was adopted by the Board of Management at the Board of Management meeting on 17/8/20.

2. The Covid Response Plan includes all measures put in place for the safe reopening of the school. I will send the various plans to parents in sections, as there are lots of changes to how things usually operate in the school.

To begin with, please see below the Entry/Exit Plan for Scoil Mhuire:

Scoil Mhuire Entry/Exit Plan

This plan is an outline of the arrangements for entry and exit to the school in the morning and afternoon. It will be reviewed daily and changed where necessary.

Entry to the school in the morning

- Entry to the school will not be possible before 9.10am.
- We have decided to stagger the children's arrival to the building by allowing the children to come to the school anytime between 9.10 a.m. and 9.30 a.m.
- The school gates will be opened at 9.10am and class teachers will be in their classrooms ready to receive the children from 9.10am.
- Children will enter the school grounds either through the **Scoil Mhuire pedestrian gate** (near Scoil Eoin Phoil) or the **Scoil Mhuire car park gate.** We will ensure that there are no cars entering or leaving the car park at this time so the children will not be in any danger from moving vehicles. They will then continue to an **assigned door.**
- Parents can only come as far as the school gates.
- It will not be possible for parents/guardians/minders to come onto the school grounds in the morning. (The only exception to this is the new Junior Infant class and the children in the ASD classes)

- Ms. O Grady will be in the yard on the first morning to reassure any Senior Infants that may be worried about coming into the yard on their own. (This is possible as her Junior Infant class will not be arriving until 10am).

- Separate instructions apply to the ASD classes and we will communicate these to the relevant families.

- In the morning from 9.10am. there will be a staff member waiting at each gate to ensure children know the route to take to the doors.

- **The school is now divided into 4 sections** – Red, Green, Yellow and Blue. Each section can be accessed by a corresponding coloured door.

- Once in the grounds, the children will make their way to their assigned door which will be clearly marked.

- There will be a staff member waiting at each door to direct the children to their classrooms.

- When the children go to their classroom, the class teacher will be waiting for them.

- Do not worry about leaving your child at the gate. We will have 7 staff on the grounds and 2 on the corridors in the mornings for the first few weeks.

- We strongly advise that as many as possible walk to and from school with this new system. We also ask that children do not cycle to school for the first week until we get the routines established. We know that some children will be disappointed about this. We will, however, allow cycling the following week.

- Please make your child familiar with the colour of their section/ door!

Door Allocation - *The colour of your door matches your section of the building!*
Junior Infants – Ms. O Grady *Senior Infants – Ms. Haughney* *2nd – Ms. Hanafin*
1st – Ms. Hughes *1st – Ms. Doyle* *Room 3 - Ms. Irwin* *Room 4 – Ms.Campbell, Ms.McCarthy*
4th – Ms. McBrearty *6th – Ms. O' Mara* *6th Ms. Munroe*
2nd Ms. McCormack *3rd – Ms. de Barra* *5th – Ms. Cleary* *5th – Ms. Milner*

Exit from school in the afternoon

- Infant classes will go home at 2 p.m. and there will be socially distanced arrangements in place for the collection of infant classes from the school grounds.

  (Please note: the Junior Infant day will be from 10am to 12.30pm for the first week).

- Classes from 1st to 6th will go home at staggered times from 2.45pm to 3p.m.

- Children from 1st to 3rd class will be accompanied by their teacher to the relevant collection point at 'home time'. There will be socially distanced arrangements in place for the collection of children in 1st, 2nd and 3rd classes by the parent/guardian/minder on the school grounds.

- Children from 4th, 5th and 6th classes will be accompanied by their teacher to the gate at home time. A parent/guardian/minder of a child in 4th, 5th and 6th class will not be allowed entry to the school grounds at 'home time'.

I will send further **details** in relation to:

- Social distancing
- Signage
- Arrangements for hygiene and sanitising throughout the school
- Lunchtimes/Yard arrangements
- Impact of Covid 19 on certain school activities.
- Protocols for how the school will deal with a suspected case of Covid-19

Tonight's homework is to familiarise your child with what door they are using and what section of the building they are in!

Kind Regards

Nora Mescal